



Event Name: Hawkeye Farm Show 2020

Convention Services and Equipment

Mail Order Form and Payment to:

Special Occasions
323 W. 15th Street
Waterloo, IA 50702

Please mark rental equipment/services needed below. Equipment will be delivered to booth and ready to use.
Load/Delivery Fee 15% of subtotal required. Advance orders are **NO LESS than 2 weeks before the event.**
Advance orders are given priority.

QTY.	CONVENTION ITEM	ADVANCE ORDERS	FLOOR ORDERS
CHAIRS			
	Chair, Brown Folding	\$4.00	\$6.00
	Chair, Barstool	\$20.00	\$30.00
DISPLAY TABLE (Not draped)			
	8' long x 30" wide	\$20.00	\$25.00
	8' long x 30" wide w/ 12" additional height	\$28.00	\$35.00
	8' long x 24" wide	\$20.00	\$25.00
	8' long x 24" wide w/ 12" additional height	\$25.00	\$35.00
	6' long x 30" wide	\$18.00	\$25.00
	6' long x 30" wide w/ 12" additional height	\$28.00	\$35.00
	6' long x 18" wide	\$18.00	\$25.00
	6' long x 18" wide w/ 12" additional height	\$28.00	\$40.00
	4' long x 30" wide	\$20.00	\$30.00
	4' long x 30" wide w/ 12" additional height	\$28.00	\$35.00
	30" Bistro <input type="checkbox"/> 30" height or <input type="checkbox"/> 40" height (Check One)	\$28.00	\$35.00
	36" Bistro <input type="checkbox"/> 30" height or <input type="checkbox"/> 40" height (Check One)	\$28.00	\$35.00
DRAPED DISPLAY TABLES – Front and ends Draped (Tops covered w/ vinyl)			
	8' long x 30" wide w/ draping	\$38.00	\$50.00
	8' long x 30" wide w/ draping and 12" additional height	\$45.00	\$58.00
	8' long x 24" wide w/ draping	\$38.00	\$50.00
	8' long x 24" wide w/ draping and 12" additional height	\$48.00	\$58.00
	6' long x 30" wide w/ draping	\$38.00	\$50.00
	6' long x 30" wide w/ draping and 12" additional height	\$45.00	\$58.00
	6' long x 18" wide w/ draping	\$40.00	\$50.00
	6' long x 18" wide w/ draping and 12" additional height	\$45.00	\$58.00
	4' long x 30" wide w/ draping	\$40.00	\$50.00
	4' long x 30" wide w/ draping and 12" additional height	\$45.00	\$58.00
	30" Bistro w/ drape <input type="checkbox"/> 30" height or <input type="checkbox"/> 40" height (Check One)	\$43.00	\$50.00
	36" Bistro w/ drape <input type="checkbox"/> 30" height or <input type="checkbox"/> 40" height (Check One)	\$43.00	\$50.00
CARPETING (Larger sizes available. Call for pricing)			
	10' X 10'	\$45.00	\$60.00
	10' X 20'	\$70.00	\$85.00
MISCELLANEOUS			
	Disposable Table Covering (Vinyl)	\$4.00	\$6.00
	Disposable Table Skirting (Vinyl)	\$9.00	\$15.00
	Linen Table Skirt 14'	\$24.00	\$30.00
	Easel (Aluminum)	\$15.00	\$20.00
	Trash Can	\$4.00	\$7.00
	12" extended legs for table	\$10.00	\$15.00
	4 th side draped on table	\$18.00	\$22.00

Line 1 – Total _____
 Line 2 – Load/Delivery Fee (15% of Line 1) _____
 Line 3 – Subtotal (Add Line 1 & 2) _____
 Line 4 – Sales tax (7% of Line 3) _____
 Line 5 – Damage Waiver (7% of Line 1) _____
TOTAL DUE (Add line 3, 4, & 5) _____

Prices subject to change.

If tax exempt, attach tax except certificate and place zero in Line 4.

If damage waiver is declined you will be responsible for full replacement cost for any damages.

All information must be filled out. Call (319) 234-3104 for assistance.

Firm Name _____ Phone _____ Booth # _____
 Address (Street) _____
 City _____ State _____ Zip Code _____
 Signature _____ Print Name _____ Date _____
 PAYMENT METHOD CASH _____ CHECK _____
 CC# _____ EXP. _____ CVV _____